

LICENSING AND GENERAL PURPOSES PANELS

(Membership in order of political group nominations)

Labour

Conservative

(1) CHIEF OFFICERS' EMPLOYMENT PANEL (5)

Membership to be appointed by Licensing and General Purposes Committee

(3)

(2)

I. Members To be appointed by Licensing and General Purposes Committee

Terms of Reference

The Chief Officers' Employment Panel has the following powers and duties:

- (a) to make recommendations to Council on the appointment of the Head of Paid Service;
- (b) to appoint and dismiss Chief Officers excluding the dismissal of the Chief Financial Officer and Monitoring Officer;
- (c) to make recommendations to Council on the dismissal of the Head of Paid Service, Chief Finance Officer or Monitoring Officer in cases of redundancy, permanent ill health or the expiry of a fixed term contract;
- (d) to consider recommendations from the Statutory Chief Officers' Disciplinary Panel and decide whether to impose a disciplinary sanction in accordance with such a recommendation;
- (e) to consider whether to impose a disciplinary sanction on a chief officer other than where a recommendation from the Statutory Chief Officers' Disciplinary Panel is required.
- (f) to approve remuneration packages of £100,000 or over for any Council post; and
- (g) to report back to Council for information purposes on all such approved remuneration packages.
- (h) to approve any severance packages for Officers of £100,000 or over irrespective of the grade of Officer.
- (i) to report back to Council for information purposes on all such approved severance packages.

(2) LICENSING PANEL (3) (Pool of Members)

(To be selected from the following nominees)

I. Members To be appointed by Licensing and General Purposes Committee

Terms of Reference

(i) To determine applications and to make Orders in respect of:

- licences, permits, registrations and certificates;
- Rights of way, footpaths and bridleways and the enjoyment of the highway;
- Street naming and numbering;
- Markets and fairs and other street trading;
- Car park orders and variations;
- Registration of common land, town greens and variations of rights of common;

where objections have been received.

(ii) To determine applications and to make Orders in respect of:

- Safety certificates for sports grounds;
- Matters regarding film classification;
- Rules and Regulations established by the authority;
- Fees issues within the terms of reference of the Panel;
- Applications under Part II and Schedule 3 of the Local Government (Miscellaneous Provisions Act 1982) as amended from time to time.

(iii) To determine waivers and variations on matters determined by the Licensing and General Purposes Committee, Cabinet or Council.

(iv) Specific delegations under the Licensing Act 2003 and Gambling Act 2005 are set out in the Licensing Policy and Statement of Principles under Gambling Act 2005.

(v) Without prejudice to the generality of the above sections, in the case of alcohol control provisions in the Licensing Act 2003 as might be amended, and related legislation, regulations, orders, guidance, etc, to determine the following matters:

Applications for personal licences where:

- Representations have been made, but remain unresolved.
- Applicants have relevant unspent convictions.

Matters relating to the licensing, certification and authorisation at premises where:

- Representations have been made to an application, but remain unresolved.
- There is an unresolved police representation to an application to vary a designated personal licence holder, or to the transfer of a premises licence.
- There is an unresolved police representation to the application for an interim authority, or to a Temporary Event Notice.
- An application is made for the review of a premises licence or club premises certificate.
- Matters of an exceptional nature that in the officer's opinion justify consideration by the Licensing Panel.

[Appeals against decisions of the Licensing Panel must be made to the Magistrates' Court.]

(3) PERSONNEL APPEALS PANEL (3) (Pool of Members)

(To be selected from the following nominees)

- I.**
Members Membership to be appointed by Licensing and General Purposes Committee

Terms of Reference

The Personnel Appeals Panel has the following powers and duties:

- To consider and decide upon appeals against disciplinary action.

(4) SOCIAL SERVICES APPEALS PANEL

((2) + 1 Independent) (Pool of Members)

(1)

(1)

I. Membership to be appointed by Licensing and General Purposes Members Committee

(CH)

= Chair

* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

Terms of Reference

The Social Services Appeals Panel has the following powers and duties:

- (a) To review in accordance with the Children (Secure Accommodation) Regulations 1991 the keeping of children in secure accommodation;
- (b) In accordance with the Mental Health Act 1983, to decide whether to discharge patients from guardianship;
- (c) In accordance with procedures and guidance given under the Children Act 1989 and the National Health Service and Community Care Act 1990, and when requested to do so by a dissatisfied complainant, to review decisions made relating to complaints.

Note: Appeals Panels reviewing the keeping of a child in secure accommodation will be chaired by an Independent Person. Appeals hearing complaints under the Children Act 1989 and the National Health Service and Community Care Act 1990 will comprise 3 Independent Persons.